



Company Number: 11296681

Private Company Limited by Guarantee without share capital use of 'Limited' exemption

Manchester Triathlon Club (the "Company")

Minutes of General Meeting

Date: 25 January 2024

Location: virtual video conference by Zoom

Time of Meeting: 20:30

In attendance:


Chris Evans (Chair) – CE
Stephen Pollard (Finance) – SP
Alexandra Kendall-Smith (Secretary) – AKS
Becca Northeast (Communications & Marketing) – BN
Marianne Veighey (Events Co-ordinator) – MV
Tom Elphick (Vice Chair) – TE
Cathy Atkinson (Welfare & Safeguarding Officer) – CA
Sarah Roberts (Senior Head Coach) – SR
Kate Johnson (Membership) – KJ
Sam Barrett
Phil Mayall
Greg Godley
Matt Evans-Smith
Ben Strutt
Stephen Macfarland
Murray
Helen Hyder
Julie De Winton
Rich Hyder
Tom Hogan
Sarah Mawbey
Sonia Harris
Nanette Heystek
Charlotte Marr
Emily Coffey
Kenny Cliffe
Fran Barrand
Alan Gairns
Jacky Taylor
Euan Douglas
Dave Hilton
Paul O'donoghue
Deirdre Mccarthy
Katherine Shinwell
Jen Osbourne
Simon Smale
Gerraint Morris
Stewart Tennant
Scott Houston
Steve Clayton
Perry Huizer

Karen Huizer
 Si Stannard
 Liz Haird
 Hope Lincoln
 Reece Lincoln
 Fiona Blagg
 Roy Barry
 Alan Leonard
 Becky Chambers
 Robert Meadows
 Gill Aspin
 Mark Hanna
 Richard Tennant
 Isabelle Callait

Apologies:

Carolyn Dawe (Coach Co-ordinator) – CD
 Natasha Sutherland (Welfare & Safeguarding
 Officer) – NS
 Tim Johns

Item	Topic	Actions
1.	Chairperson and Chair Update <p>Chris Evans, Chair, was appointed at the Chairperson of the general meeting and announced that the meeting was quorate.</p> <p>The Chair then provided an:</p> <p>Overview of the year An update on Club kit with Huub Update on the status of the CASC Review of the introduction of Team up</p> <p>The Chair then announced that he was to be stepping down to the Vice Chair role and thanked everyone for the support.</p> <p>The Chair proposed that it would be resolved that Geraint Morris would be elected as Chair and that this resolution was passed.</p>	
2.	Finance Update from SP <p>Basics on how club run 3-month cash reserve for emergency ~£33,000 – currently have >£50,000 Aim of club to breakeven from membership and event income with expenses Loss over past 2 years due to increase costs for facility hire– hence increase in membership</p>	
3.	Membership Update from KJ <p>Bringing in more students Increase in bronze membership Question regarding membership vs capacity</p>	
4.	Communication Update from BN <p>List of discounts available for all members Working with MMU to look at sessions and kit for students</p>	

5.	Events Update from MV Boundary sold out – some learning points Aquathlons popular HC series Dates locked in for 2024 for aquathlons and boundary	
6.	Coaching Update from SR Training sessions – variety and looking at other time availability Swimming gala – 1 st one last year Bike skill sessions at Tameside – very good reviews 100 100's challenge – twice last year Discussions with venues – Better wanting to work on club development NGB affiliations all up to date – NW club of the year 2023 + participation coach Coach development – new coaches for 2023 Very successful year for the club as a whole Juniors – strong core 12-15 members. 4 moved up to youth section TC 2024 – 33 members going Anglesey weekend booked in – 10 th -12 th may SR stepping down as head coach in April – advertisement for replacement will start soon	
7.	Safeguard & Welfare Update from CA Update & developed safeguarding policy NS to do BC and EA safeguarding courses Updating equality, diversity & inclusion policy	
8.	AOB none	
9.	Articles of Association The chair proposed the following resolution: That the Company adopt the attached updated Articles of Association, in order to meet the requirements to register as a Community Amateur Sports Club and in order to proceed with the registration. The Chair declared that on a show of hands, the resolution was passed as a special resolution and that the updated Articles would be filed at Companies House.	
	Close The Chair declared that there being no further business, that the meeting was closed Signature:  Chair Date: <u>21/2/24</u>	