

Manchester Triathlon Club Committee Meeting

2nd June 2025 @ 20:00

MOSS SIDE LEISURE CENTRE

Welcome / Apologies

In attendance:

Simon Davidson (SD)

Tom Elphick (TE)

Emma Lally (EL)

Stephen Pollard (SP)

Stewart Tennant (ST)

Cliff Veighey (CV)

Apologies:

Phil Mayall, Geraint Morris, Cathy Atkinson

Item	Topic	Actions
1.0	<u>Actions from the last meeting</u> Actions from last meeting were confirmed as completed.	
2.0	<u>Vice Chair Update</u> SD has spoken with MU about being at the Freshers Fair and been directed to the organizing company – Cost – stalls from £1000. Advert on screen from £150 a week. Considered that these were too expensive and would look to alternatives – leafleting, paid Facebook ads aimed at students, tagging Unis in Instagram posts.	Committee to agree on possible campaign ready for September.
3.0	<u>Events</u> All actions are go for Boundary Breeze (BB) this weekend. Toilets and barriers to be delivered on Friday. ST in attendance. Paperwork completed for Highways. Discussion on hiring of van to transport kit from Longford – agreed to hire a van from Thursday to Monday. Ask for Volunteers to help loading on Thursday. Curry to be arranged on Sunday after the event at Kathmandu Athlete booklet issued to participants. Two queries about refunds/deferrals – agreed to follow terms with no refunds. Offer a deferral to next year (no refund if it doesn't go ahead for any reason)	ST to organize Van and post in WhatsApp group for volunteers TE to post in Facebook group for volunteers to help load the van. SD to post and organize the social afterwards.

4.0	<p><u>Finance</u></p> <p>Our balance is slightly better than forecasted due to income from Aquathlon and BB. Costs are similar to last year, however, revenue is less – due to fewer members and less income from Bronze sessions. Consider in more detail at next committee meeting</p>	<p>TE to provide attendance figures for sessions.</p> <p>SP to provide further costings breakdown.</p>
5.0	<p><u>Comms</u></p> <p>Communications have been around the events – Aquathlon, BB and Junior Triathlon. Working well between EL and TE.</p>	
6.0	<p><u>Membership</u></p> <p>Membership is lower than yesterday – to be discuss the impact at next committee meeting to discuss.</p> <p>Two change of membership queries discussed and actions agreed.</p>	<p>CV to provide membership trends and to action membership queries.</p>
7.0	<p><u>Welfare –</u> no update as Cathy not present._</p>	
8.0	<p><u>Head Coach Update</u></p> <p>Safeguarding Statement and Policy – question as to whether the statement on the website needs updating</p> <p>Policies – they have been reviewed by the Committee and to be implemented and included as part of membership sign up. Policies to be posted onto the Website.</p> <p>A member survey to be prepared to get feedback from members in relation to the club and the sessions offered. Ensure there is a free text box to allow for any further comments from individuals.</p>	<p>TE to pick up with CA</p> <p>TE to action on Team Up and Website</p> <p>TE to contact HD about Club Records.</p> <p>TE to circulate draft survey for Committee Approval before next meeting</p> <p>TE to post Previous AGM minutes on the Website</p>
9.0	<p>Panorama Show – Committee aware of the programme. MTC is governed by British Triathlon not Swim England.</p>	
10.0	<p><u>AOB</u></p> <p>None</p>	

Date for next meeting: Monday 7th July at 8pm at Moss Side Leisure Centre.

Signed: *Simon Davidson* Date: 10/6/2025

Simon Davidson
Vice Chair